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KINDERGARTEN 2020 APPLICATION FOR ENROLMENT GENERAL INFORMATION (FOR KINDERGARTEN)

This is an application only and not an enrolment.

A parent/responsible person applying to enrol a child in a public school should complete this Application for Enrolment form. Only permanent Australian residents and those children holding an approved visa subclass number are eligible to enrol in public schools. Children may be enrolled in Kindergarten in one school only, either public or private.

Please complete one form for each child. You will also be required to supply the following:

- Birth Certificate
- Immunisation records
- 3 x hard copy Proof of residential address (i.e. driver's licence, tenancy lease agreement, rates, utility account – electricity or water) showing your name and usual place of residence.
- Court orders (if applicable)

For children starting Kindergarten in 2020 the ***closing date for applications is Friday 26th July, 2019.***

Applications may still be made after this date and will be considered on a case by case basis, in accordance with the Department of Education's Enrolment Policy which can be found at <http://www.det.wa.edu.au/policies>.

Once accepted, you will be required to complete an enrolment form.

If your Application for Enrolment is not accepted, you will be advised in writing within three weeks of the advertised closing date for applications. Should you disagree with a school's decision regarding your Application for Enrolment you can appeal to the District Education Office in the district in which the school is located. Prior to submitting an appeal, however, it is recommended that you contact the principal to discuss your grievance informally.

Students in the pre-compulsory year of schooling (Kindergarten) are guaranteed a place in a public school. Where possible this will be their local school. The following selection criteria are to be applied in considering applications for enrolment:

First Priority	Second Priority	Third Priority	Fourth Priority
Child residing in the local intake area who has a sibling also enrolled at the school in the current year, and who lives nearest the school.	Child in the local-intake area who does not have a sibling enrolled at the school in the current year, and who lives nearest the school.	Child not residing in the local-intake area who has a sibling also enrolled at the school in the current year, and who lives nearest the school.	Child not residing in the local-intake area who does not have a sibling enrolled at the school in the current year, and who lives nearest the school.

All information provided on the Application for Enrolment form will be treated confidentially. Section 242 of the School Education Act 1999 and the Department of Education's ***Information Privacy and Security Policy*** preclude this information from being used for any purpose other than:

- to determine whether your application for enrolment can be accepted;
- to assist the school with addressing any needs for your child if enrolment is accepted; and
- to comply with legal requirements or ministerial directions.



VASSE PRIMARY SCHOOL PH: 9755 4122
17 Kaloorup Road VASSE W.A. 6280
EMAIL: vasse.ps@education.wa.edu.au
www.vasseps.wa.edu.au

OFFICE USE ONLY

Date received: _____

Birth certificate sighted: YES NO
Visa sighted YES NO
Family Court Order sighted YES NO

APPLICATION FOR 2020 KINDERGARTEN ENROLMENT


WESTERN AUSTRALIAN PUBLIC SCHOOL

**Please read the attached general information sheet and submit to the school of your choice.

1. PERSONAL DETAILS (PLEASE PRINT ALL DETAILS BELOW)			
Child's surname	Given names	Date of birth	Sex (M /F)
Surname of parent/responsible person	Given names	Mr/Mrs/Ms	
Residential Address (must be completed)			Postcode
Nearest intersecting street			
Postal Address (if different from residential address)			Postcode
Telephone – Home	Mobile Phone No		
Work (if convenient)	Email		
Are there any Family Court Orders regarding the day to day or long term care, welfare and development of the child? Please indicate (√) YES <input type="checkbox"/> NO <input type="checkbox"/>			
Are there any brothers or sisters attending this school? Names and year levels: _____ Please indicate (√) YES <input type="checkbox"/> NO <input type="checkbox"/>			
2. PERMANENT RESIDENT OF AUSTRALIA? Please indicate (√) YES <input type="checkbox"/> NO <input type="checkbox"/>			
If no, please indicate date entered Australia: _____ VISA SUB CLASS No: _____			
3. DISABILITY/MEDICAL CONDITION? This information will assist the school principal with considering whether any specific or additional resources are required and available to assist the school with providing the best educational program for your child. Please indicate (√)			
Physical YES <input type="checkbox"/> NO <input type="checkbox"/>	Intellectual YES <input type="checkbox"/> NO <input type="checkbox"/>	Other YES <input type="checkbox"/> NO <input type="checkbox"/>	Medical Condition YES <input type="checkbox"/> NO <input type="checkbox"/>
Please outline nature of disability/medical condition: _____			
I declare that the information provided on this form is true. If applying for a Kindergarten program, I also declare that this is the <u>ONLY</u> application I have made.			
Signature of parent/responsible person _____			
Date _____			
Signature of parent/responsible person _____			
Date _____			



WA PUBLIC SCHOOL STUDENT ENROLMENT FORM INFORMATION

Please complete the Student Enrolment Form and return it to the school for confirmation of this student's enrolment. *Family details should include details of parents, guardians or carers residing at the same address as the student being enrolled.* Any details relating to parents not residing with the student may be included in the Parent/Guardian/Carer details section of this form. Please place **X** in  provided.

When you enrol your child at this school, please check that you have the following:

- Birth certificate
- Identity documents (if applicable)
- Immunisation certificate
- Court order (if applicable)
- Proof of address x 3

If your child was not born in Australia, you must provide:

Evidence of the date of entry into Australia;
Passport or travel documents; and
Current visa and previous visas (if applicable).

In addition, if your child is a temporary visa holder you must provide:

- Confirmation of enrolment or evidence of permission to transfer provided by Education and Training International (if holding an International full fee student visa, sub class 571); or
- Evidence of the visitor and temporary resident visa (other than sub class 571 referred to above); or
- Evidence of the visa for which the student has applied (if the student holds a bridging visa).

INFORMATION TO BE PROVIDED

Where an item is marked with an asterisk (*) the information must be provided.

This information is required by the Western Australian Department of Education and Training to meet legal obligations. All other information is needed to meet the purposes outlined below.

While it is not a legal requirement to provide all of the details requested in the Enrolment Form, the information is sought to enable the Department to:

- Undertake administrative and child/student care responsibilities including maintaining emergency contact information;
- Communicate with you about important matters;
- Provide first aid and plan for student health support requirements;
- Collect necessary statistical information and undertake analysis of the composition and performance of the student population; and
- Meet State and National reporting requirements.

It is compulsory to advise of change of details in relation to student's name, usual place of residence and/or name and usual place of residence of Parent/Guardian/Carer.

Security and Confidentiality

The information provided in Enrolment Forms is stored securely in local school and Departmental databases. The management of these databases is governed by State and Departmental policies to ensure security, privacy and confidentiality.